

# Leadership Skills

*CPD & ILM Approved*

## **Course Description**

A leader doesn't necessarily have to be a 'manager', but it's difficult to see how a manager could be truly effective without having at least some leadership skills.

This course starts by introducing the basics of leadership and explores where the concept originated from. It then goes on to discuss various leadership theories, including situational leadership, contingency theories, transactional and transformational leadership and more. It then moves on to discuss developing teams including and team members by looking at the role leaders play in this. The final two modules cover the role communication plays in effective leadership and finishes off with a module about moving forward together to achieve a shared vision.

## **Target Audience**

This course is aimed at supervisors and managers that want to develop more effective relationships with members of their teams. The course can be a great starting point for people new to their leadership role as well as more established managers that want to enhance their skills. This acts as a great introduction to the subject.

This course can be sold to individuals who are doing the training for themselves or it can be pitched to businesses who might want to put all of their first line management team through the training, so they are all work in the same way and have the same skill set.

## **Advantages**

CPD approval means that this course can be used by those that need to prove they are continually developing themselves.

ILM approval means that this course can provide candidates with a recognised management qualification.

A strong leader will motivate their team, improving morale and efficiency and ensure that their team is of a common purpose.

Online training is flexible, efficient and cost effective meaning the candidate can progress through the modules at their own pace and in their own time, so they can fit the training around their work and personal life.

## **Further Progression**

For candidates that want to add more qualifications to their CV our Introduction to Emotional Intelligence course is a great introduction to that aspect of Leadership and management.

For candidates specifically interested in developing resilient teams our Developing Teamwork course goes hand in hand with this one and expands on some of the key ideas and how they can be applied to teams.

For candidates new to management roles Managing Meetings would be a great next step although working through any of our range of Business Skills courses would be valuable.

Course	Module Number	Module Name	Pass % Required
Leadership Skills	1	Leadership and Management	70
Leadership Skills	2	Leadership Theories	70
Leadership Skills	3	Team Development and Leadership	70
Leadership Skills	4	Individuals Within Teams	70
Leadership Skills	5	Communicating One-to-One with Individuals	70
Leadership Skills	6	Moving Forward Together	70

#### **Recommended System Requirements**

- Browser: Up to date web browser
- Video: Up to date video drivers
- Memory: 1Gb+ RAM
- Download Speed: Broadband (3Mb+)

**Duration:** 90 minutes (*Note: This is based on the amount of video content shown and is rounded off. It does not account in any way for loading time or thinking time on the questions*).